

University Enterprises Corporation at CSUSB

Payroll Calendar 2016

Paychecks are released from UEC Front Desk room 109 on paydaydays between the hours of 10 am - 3 pm.

January

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

March

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

* June 16-30: payday is on Fri July 8, check ready at 1 pm July 7
 * Upon approval: 4/10 schedule from June 20 - Sept 9.
 * Nov 25 UEC is closed. Benefited employees will need to use vacation or personal holiday or unpaid time off.
 * Dec 23 Possible half day Governor holiday
 * UEC is closed from noon Dec 23, 2016 to Jan 2, 2017

July

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Pay Period	TS Due	\$ Payday \$
Dec 16-31, 2015	Dec 23	Jan 8
Jan 1-15, 2016	Jan 15	Jan 25
Jan 16-31, 2016	Jan 29	Feb 8
Feb 1-14, 2016	Feb 12	Feb 22
Feb 15-29, 2016	Feb 29	Mar 8
Mar 1-15, 2016	Mar 15	Mar 23
Mar 16-31, 2016	Mar 30	Apr 8
Apr 1-15, 2016	Apr 15	Apr 25
Apr 16-30, 2016	Apr 29	May 9
May 1-15, 2016	May 13	May 23
May 16-31, 2016	May 31	Jun 8
Jun 1-15, 2016	Jun 15	Jun 23
Jun 16-30, 2016	Jun 30	Jul 8
Jul 1-15, 2016	Jul 14	Jul 25
Jul 16-31, 2016	Jul 28	Aug 8
Aug 1-15, 2016	Aug 15	Aug 23
Aug 16-31, 2016	Aug 31	Sep 9
Sep 1-15, 2016	Sep 15	Sep 23
Sep 16-30, 2016	Sep 30	Oct 7
Oct 1-15, 2016	Oct 14	Oct 21
Oct 16-31, 2016	Oct 31	Nov 8
Nov 1-15, 2016	Nov 15	Nov 22
Nov 16-30, 2016	Nov 30	Dec 8
Dec 1-15, 2016	Dec 15	Dec 22
Dec 16-31, 2016	Dec 22	Jan 9

Time sheet due date
 Payday
 Transmit day

Holidays observed
 UEC Closure Date
 Possible Half day